

HEALTH CANADA

Program: Pesticides

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Implementation of the CBSA Single Window Initiative (SWI)

The Health Canada Pest Management Regulatory Agency (PMRA) is responsible for pesticide regulation in Canada. This involves administering the Pest Control Products Act (PCPA), of which the primary objective is to protect human health and safety and the environment by regulating pesticides used for the control of pests. All pesticides entering Canada must be registered or authorized under the PCPA, conform to conditions of registration respecting product composition and any other conditions of registration, and be packaged and labelled as prescribed.

All pesticides imported into Canada must meet Canadian standards, i.e., be registered or scheduled under the Pest Control Products Act (PCPA), and bear the Canadian label.

1. The PCPA defines pest control products as “any product, device, organism, substance or thing that is manufactured, represented, sold or used as a means for directly or indirectly controlling, preventing, destroying, mitigating, attracting or repelling any pest, and includes:
 - any compound or substance that enhances or modifies or is intended to enhance or modify the physical or chemical characteristics of a control product to which it is added, and
 - any active ingredient used for the manufacture of a control product.”
2. A pest control product can be a chemical, a device or a microorganism.
3. Chemical pest control products include:
 - fungicides
 - flea and tick powders
 - rodenticides
 - animal repellents
 - wood preservatives
 - insect repellent
 - ear tags for cattle
 - pool chemicals
 - insect repellents
 - insecticides
 - herbicides anti-fouling paints
4. Pest control devices include:
 - ultrasonic and electronic repellers
 - swimming pool algicide and actericide devices
5. Microbial pest control products are products consisting of microorganisms.

A microorganism is any organism too small to be visible to the naked eye, and includes bacteria, viruses, fungi, protozoa, mycoplasma or rickettsia that are represented for or used in controlling pests.

Note: Microorganisms that are not represented as pest control products are not subject to the requirements of the PCPA, but may be subject to other importation requirements for microbes and microorganisms covered under other federal acts.

Pest control products imported into Canada (including those imported solely for the purpose of export) must meet the requirements in the **Pest Control Products Act** and its regulations. They must be:

- Pest control products imported into Canada (including those imported solely for the purpose of export) must meet the requirements in the **Pest Control Products Act** and its regulations. They must be:
 - registered (with a PCP Reg. No.) and bear the Canadian label;
 - authorized for specific research purposes (with a RA No. or RN No.);
 - authorized for specific agricultural use (with a FPU certificate number);
 - scheduled and meet the Canadian labelling requirements; or
 - manufactured only for export and contain an active ingredient that is registered in Canada.

The CBSA will detain pest control products and refer them to Health Canada to verify import requirements when it is suspected that the product endangers human health or safety or the environment, or may otherwise contravene the **Pest Control Products Act** or its Regulations.

Pest Control Product Registration Number (PCP Reg. No.)

Numerical code assigned to each pest control product approved under the **Pest Control Products Act** for import, distribution and use. The code consists of up to five digits, and sometimes two additional characters at the end (12345 or 12345.xx).

Research Authorization Certificate Number (RA No.)

Alphanumerical code assigned to each Research Authorization Certificate, authorizing specific pest control products for specific research purposes. The code consists of four digits, RA, and then the last two digits of the year issued (1234-RA-12). Research Authorization Certificates are issued by Health Canada after review and approval of the appropriate information as outlined in the **Pest Control Products Regulations**, to conduct research on pest control products in support of registration or amendments to existing registrations.

Research Notification Certificate Number (RN No.)

Alphanumerical code assigned to each Research Notification Certificate, authorizing specific pest control products for specific research purposes. The code consists of four digits, RN, and then the last two digits of the year issued (1234-RN-12). Research Notification Certificates are issued by Health Canada after review and approval of the appropriate information as outlined in the **Pest Control Products Regulations**, to conduct research on pest control products in support of registration or amendments to existing registrations.

Foreign Product Use (FPU) Certificate Number

Numerical code assigned to each Foreign Product Use Certificate issued according to the Grower Requested Own Use (GROU) Program, authorizing importation of specific unregistered pest control products for specific agricultural purposes. The code consists of six or seven digits, a dash, then three digits (123456-123 or 1234567-123).

Scheduled under the Pest Control Products Act

This statement refers to pest control products that are not required to be registered (and as such would not have a PCP Reg. No.) in order to be imported and distributed for sale and use (they are “are exempt from registration”). For a complete list, please refer to the **Pest Control Products Regulations** Schedule 2.

Declaration by Importer of Control Products - requirement of Pest Control Products Regulations (section 36)

<https://sec2.hc-sc.gc.ca/pmra6018-eng.php>

Implementation of the CBSA Single Window Initiative (SWI)

Under the Single Window Initiative, release requests will be submitted utilizing a new Integrated Import Declaration (IID) that allows custom brokers to submit and obtain electronic release for goods also regulated by participating department and agencies.

Release requests for Pest Control Products may be provided to the CBSA electronically by submitting an IID.

Note: Under SWI, information requirements will remain the same. There are no additional data requirements for the import process.

Data Element Rationales

The following data element rationales provide additional information of the specific data element requirements under the Single Window Initiative

Importer Contact Name	Improves communication in case of uncertainties in regards to goods admissibility.
Importer Contact Telephone Number	Improves communication in case of uncertainties in regards to goods admissibility.
Importer Contact Email Address	Improves communication in case of uncertainties in regards to goods admissibility.
LPCO Type / Authorization Type	Optional as long as LPCO reference number is provided.
LPCO Number	Enables PMRA to verify numbers in order to validate LPCO and make decision on goods admissibility.
File	Optional.
Exception Process	Allows regulated but non registered goods to be imported.
Manufacturer Contact Name	Manufacturer Name and Address required as it will improve communication in case of a referral.
Manufacturer Contact Telephone Number	Manufacturer Name and Address required as it will improve communication in case of a referral.
Manufacturer Contact Email	Manufacturer Email required as it will improve communication in case of a referral.
Product Name	Data element that allows identification of the commodity and helps to identify the regulated pesticide. Enables PMRA make a decision on goods admissibility.
Brand Name	Enables PMRA to accurately identify end use products in order to validate registration status and make a decision on goods admissibility.
Manufacture Date	Manufacture date is needed to make the pre-border admissibility determinations given that inspectors cannot visually inspect the product label in SWI.
Batch/Lot Number	Batch/lot number is required to be on the product label. This information will allow for timely recall postings by having knowledge of the batches/ lots imported into Canada
Intended Use	The Intended Use, declared by the broker/importer, will impact the LPCO Type and LPCO Reference Number.
CAS Number	Optional
UNDG	Optional
Commodity Type	Refines and help to identify the responsible PGA that regulates the commodity being imported. Enables to identify goods regulated by the PMRA.
Manufacturer Name and Address	Manufacturer Name and Address required as it will improve communication in case of a referral.
Manufacture Contact Name	Manufacturer Name and Address required as it will improve communication in case of a referral.
Manufacturer Contact Telephone Number	Manufacturer Phone Number required as it will improve communication in case of a referral.

Manufacturer Contact Email Address	Manufacturer Email required as it will improve communication in case of a referral.
LPCO Type / Authorization Type	Importer must ensure that the product meets the appropriate licensing type to be imported.
LPCO Number	Enables PMRA to verify and validate LPCO in order to make decision on goods admissibility.
File	Optional.
Active Ingredient	Additional data element allowing PMRA to cross-reference and validate information in order to assess goods admissibility.
Ingredient Quantity	Allows verifying that it is conform to the conditions of registration respecting its composition.
Ingredient Quality	Allows identification of the concentration of the active component and total amount imported to help identify the regulated pesticide.

Intended Use and Program Conditions

Commodities regulated by Health Canada's Pesticides (Pest Management Regulatory Agency) Program are subject to HS classification control and specific intended use provisions, the following are the applicable intend use conditions:

Intended use	Description
HC06	HC - Pesticides - Manufacture
HC07	HC - Generic – Research & Development
HC08	HC - Pesticides - Own Use
HC09	HC - Pesticides - Resale

Intended use codes list, to assist in determining whether Pest Control Regulations, apply. Access the codes here:

<https://www.cbsa-asfc.gc.ca/prog/sw-gu/regcom-marreg/codes-eng.htm>

HS classification for pesticide products fall within heading 3808 of the Customs Tariff Schedule.

Electronic Commerce Client Requirements Document (ECCRD)

The following table provides the specific rules and conditions associated to each of the data elements for HC Declarations. The data elements are: Mandatory (M), Conditional (C) or Optional (O).

Data element name	PGA element definition	Data element status	Data element rules and conditions
Contact Identification	Importer Contact Name	M	For Health Canada, an importer contact name must be provided for this declaration.
Contact Method	Importer Contact Telephone Number	C	For Health Canada, either an importer contact telephone number or an importer contact e-mail address must be provided.

Contact Method	Importer Contact Email Address	C	For Health Canada, either an importer contact telephone number or an importer contact email address must be provided.
Document Type (Licence, Permit, Certificate, Other)	LPCO Type/ Authorization Type	C	<p>The coded identifier of applicable document types being provided at the declaration level must be provided in this field. Document types provided here must be applicable to all commodities on this declaration. If not applicable to all commodities, please provide the document types at the commodity line level (SG121).</p> <p>Acceptable documents types depend on the Intended Use (SG117 APP) and Canadian Product Category (SG117 PGI) provided.</p> <p>Refer to Appendix A for Intended use codes, Canadian Product categories, and Document type(s).</p>
Document Reference Number	LPCO Number	C	<p>For every certificate or document provided at the declaration level, an associated reference number related to that document must be provided.</p> <p>For document types which do not contain an LPCO number, provide the generic LPCO Number 'XXX'.</p> <p>Refer to Appendix B for Document names and Reference numbers.</p>
Document Source Description	File	O	It is strongly recommended to provide an image of the label as this will improve communication in case of a referral.
PGA Exception Processes	Exception Processes	C	<p>Indicate any exceptional processing required for this transaction. Specific Health Canada exceptional processing that may apply includes:</p> <ul style="list-style-type: none"> • PMRA Scheduled Pest Control Products • PMRA Exempt Pest Control Products <p>Scheduled or exempt pest control products are exempt from having to provide LPCO information (SG9 and/or SG121).</p> <p>If all commodities on the IID are scheduled or exempt pest control products, provide the exception process code at the declaration level (SG13.RCS). If multiple exception process codes apply to the IID, then each code must be reported at the commodity level (SG125.RCS).</p>
Manufacturer Contact (Name)	Manufacturer Contact Name	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact name must be provided if manufacturer is provided at SG102.
Manufacturer Communication	Manufacturer Contact Telephone Number	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact telephone number or a manufacturer e-mail address must be provided if manufacturer is provided at SG102.
Manufacturer Communication	Manufacturer Contact Email Address	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact telephone number or a manufacturer e-mail address must be provided if manufacturer is provided at SG102.

Commodity Characteristic (Trade Name)	Product Name	M	Product Name of the commodity being imported must be provided.
Commodity Characteristic (Brand Name)	Brand Name	O	Brand Name of the commodity being imported may be provided.
Production/ Expiry Date	Manufacture Date	O	The date on which the commodity was manufactured may be provided. If a format without time zone information is provided the time must be in CBSA Headquarters time (EST, e.g. GTM -5)
Commodity Lot Number	Batch/Lot Number	O	The batch and/or number that the manufacturer assigned to the product may be provided.
Intended end use	Intended Use	M	The intended end-use of the commodity must be provided. Depending on the intended end-use code, additional details are required. Refer to Appendix A for Intended use codes, Canadian Product categories, and Document type(s).
Commodity Identifier	CAS Number	O	Pest control products can be identified through their CAS Number. Although not required, this information would allow a clearer identification of the product and expedite processing in case of referrals. The qualifier for Chemical Abstracts Service (CAS) Registry Number must be provided in the 7402, 2 element.
Commodity Identifier	UNDG	O	Pest control products can be identified through their UNDG (United Nations Transport of Dangerous Goods) Code. Although not required, this information would allow a clearer identification of the product and expedite processing in case of referrals. The qualifier for United Nations Dangerous Goods (UNDG) Code must be provided in the 7402, 2 field.
Canadian Product Category	Commodity Type	M	Provide the appropriate categorization to which the goods on this commodity line belong: <ul style="list-style-type: none"> Registered Pest Control Product (other than a device) Registered Device The qualifier for field 5389 should be the code for HC-Pest Control Products.
Manufacturer Name and Address	Manufacturer Name and Address	C	The name and address of the Manufacturer must be provided if not provided at SG102 or if different than the Manufacturer name and address supplied at SG102. Refer to Appendix C for mandatory address fields.
Manufacturer Contact (Name)	Manufacturer Contact Name	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact name must be provided if manufacturer is provided at SG119.

Manufacturer Contact (Phone)	Manufacturer Contact Telephone Number	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact telephone number or a manufacturer e-mail address must be provided If manufacturer is provided at SG119.
Manufacturer Contact (Email)	Manufacturer Contact Email Address	C	For Health Canada – Pest Management Regulatory Agency, a manufacturer contact telephone number or a manufacturer e-mail address must be provided If manufacturer is provided at SG119.
Document Type (Licence, Permit, Certificate, Other)	LPCO Type/ Authorization Type	C	<p>The coded identifier of applicable document types being provided at the declaration level must be provided in this field. Document types provided here must be applicable to all commodities on this declaration. If not applicable to all commodities, please provide the document types at the commodity line level (SG121).</p> <p>Acceptable documents types depend on the Intended Use (SG117 APP) and Canadian Product Category (SG117 PGI) provided.</p> <p>Refer to Appendix A for Intended use codes, Canadian Product categories, and Document type(s).</p>
Document Reference Number	LPCO Number	C	<p>For every certificate or document provided at the declaration level, an associated reference number related to that document must be provided.</p> <p>For document types which do not contain an LPCO number, provide the generic LPCO Number 'XXX'.</p> <p>Refer to Appendix B for Document names and Reference numbers.</p>
Document Source Description	File	O	It is strongly recommended to provide an image of the label as this will facilitate communication in case of a referral.
Component/ Ingredient Details	Active Ingredient	C	<p>For registered pest control products (other than devices) that contain active chemical ingredients regulated by PMRA, details of the ingredients must be provided.</p> <p>For registered devices, the provision of this information is optional, if applicable.</p> <p>An occurrence of this segment must be provided for each ingredient that is regulated by PMRA.</p> <p>Field 7506 must contain a detailed free-text description of the ingredient sufficient to identify the component for compliance purposes.</p>
Component/ Ingredient Details (Quantity)	Ingredient Quantity	C	The quantity of each ingredient identified in SG128 must be provided, including the unit of measure (in field 6411).
Component/Ingredient Details (Quality)	Ingredient Quality	C	If applicable, the quality (percentage of concentration) of each ingredient identified in SG128 COD must be provided. If this segment is not provided, the assumption will be that the concentration is 100% for this ingredient.

Additional resources

Regulated Commodities:

Reference Code Tables

Health Canada – The Regulation of Pesticides in Canada

<https://www.canada.ca/en/health-canada/services/consumer-product-safety/reports-publications/pesticides-pest-management/fact-sheets-other-resources/regulation-pesticides.html#wb-cont>

Legislation:

The following regulatory documents guide Health Canada's pesticide compliance and enforcement activities.

Compliance Policy

Pest Control Products Act

Pest Control Products Regulations

Agriculture and Agri-Food Administrative Monetary Penalties Act, and its regulations

Custom Memoranda:

The Administration of Health Canada Acts and Regulations Relating to Certain Controlled, Prohibited or Regulated Goods Memorandum D19-9-1

<https://www.cbsa-asfc.gc.ca/publications/dm-md/d19/d19-9-1-eng.html>

Appendix A: Intended use codes, Canadian Product categories, and Document type(s)

Intended Use Code	Canadian Product Category	Document Type(s)
Manufacture	Registered Pest Control Product (other than a device) OR Registered Device	PMRA Registration Number (mandatory) AND Products Label (optional)
Research		PMRA Research Authorization Certificate OR PMRA Research Notification Certificate (one or the other is mandatory) AND Product Label (optional)
Own Use		GROU Import Certificate (mandatory) AND Product Label (optional)
Resale		PMRA Registration Number (mandatory) AND Product Label (optional)
Manufacture		PMRA Registration Number (mandatory) AND Products Label (optional)

Appendix B: Document names and Reference numbers

Document Name	Reference Number
PMRA Research Authorization Certificate	PMRA Research Authorization Certificate Number
GROU Import Certificate	GROU Import Certificate Number
PMRA Research Notification Certificate	PMRA Research Notification Certificate Number
PMRA Registration	PMRA Registration Number

Appendix C: Mandatory address fields

Field	Location	Format	Description
Name	C080.3036.4	an..70	Business/personal name
Street	C059.3042.5	an..35	Up to 3 lines
City	3164.6	an..35	
Country Subdivision (e.g., state)	C819.3229.9	an..6	State or foreign country political subdivision (e.g., "county" for UK)
Postal Id	3251.8	an..9	Postcodes / ZIP
Country	3207.9	an2	2 character ISO 3166 code

Contact Livingston

Have questions or need help with your SWI imports?

Contact your Livingston client services representative.

Write to us at: clientserviceCanada@livingstonintl.com or give us a call at **1-855-225-5544**.