



Guide to your new invoice and charge codes

Livingston U.S. Customs Brokerage New invoice design and charge code descriptions coming soon

Easy-to-understand invoice and charge codes coming soon

Business is simpler and faster when services are easy to understand. With that in mind, we have redesigned our U.S. customs brokerage invoice and updated our charge codes.

The changes will provide a clear picture of the services you use and make reviewing our invoices easier.

Guide to your new invoice and charge codes

We created the attached information guide that cross references the new descriptions with the old ones to help you become familiar with areas that have changed. The list of charge codes and descriptions cover the main service fees generally used, but please note that not all these fees are applicable to your account.

Your invoices may look different with the easy-to-understand charge codes, but your fees are the same.

Customs Brokerage

Consulting

Integrated Logistics

Freight

Event Logistics

Managed Services

Your new Livingston International invoice

U.S. Invoice

Livingston International, Inc.
 FMC LIC# 021216NF
 Date: **06/18/2008**
 Invoice No.: **140-123456 INA**

3 Bill to: **ABC COMPANY**
 2 ANYWHERE DR
 CITY, STATE XXXXX

ATTN: ACCOUNTS PAYABLE

4 Please remit to: **P.O. Box 950**
Buffalo, NY 14213

5 Client Account: **111111**

6 Please direct inquiries to: **Mike Duggan (A)**
 Service team: **Team A**
 E-mail: **ISCA@livingstonintl.com**
 Tel: **1-800-123-4567 ext 4412-A**

Reference No.	Arrival Date	Release Date	Entry No.	Entry Date	Entered Value (USD)	Shipment Value
7 12345	8 06/22/2007	9 06/22/2007	10 M76-70124XX-X	11 06/06/2007	12 3,000.00	13 3,000.00

Shipper/Exporter	Port of Entry	Port of Lading	Manifest Qty. & UOM	Gross Weight & UOM
14 MULTI	15 0901 BUFFALO, NY	16	17 300 RO	18 18,144 KG

Carrier	Control/Bill of Lading No.	HWB No.	Master Bill No.	MOT	Date of Export
19 SVRD Jules Savard Trucking	20 SVRD123	21	22 123456	23 30 TRUCK,	24 02/22/2007

Transaction Detail		Line No.	Consignee	Gross Wt. (kgs)	Rpt. Qty & UOM	Line Value	Entered Value
Invoice/Order No.	C/O	Part No.	Description		SPI	HTS	Duty Rate
25 001	GB		LINOLEUM	18,144	250 M2	2,000.00	2,000.00
002	XC		FAB,NT 9,SECT XI,<60% PLASTIC	6,048	25 M2	1,000.00	1,000.00
						5904.10.0000	FREE
						5903.90.1800	8.00 %

Code	Service	Amount
26 500	27 US CUSTOMS DUTY	28 105.00
582	SINGLE ENTRY BOND PREMIUM	40.00
700	US CUSTOMS ENTRY SERVICE	48.10
702	ADDITIONAL CI LINES (PROCESS)	3.50

Invoice Due Date	Funds	Total Due
29 02/18/2008	30 USD	31 196.60

32 Message/Information:

Sample Invoice Only

If you are the importer of record, payment to the broker will not relieve you of liability for Customs charges (duties, taxes or other debts owed Customs) in the event the charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with a separate check payable to U.S. Customs and Border Protection, which shall be delivered to Customs by the broker. The importer must furnish missing documents within the period of time as required by customs regulations to avoid customs penalties. Upon request, we shall provide a detailed breakout of the components of all charges assessed and a true copy of each pertinent document relating to these charges (46CFR515.32d). This invoice is governed by Livingston's standard terms and conditions as may be amended from time to time by Livingston through general notice posted on its web site at www.livingstonintl.com.

Invoice Original

www.livingstonintl.com

Understanding the fields

1	Date	This is the date the invoice was issued.
2	Invoice number	A unique number assigned by Livingston to all entries. This is the reference number to use when inquiring about a specific invoice.
3	Bill to	This is the name and address of the company Livingston is billing for services provided.
4	Remit to	This is the address payment for services should be sent to.
5	Client account	Each client is assigned a unique 6 digit account number.
6	Service team information	This is the contact information for the team servicing your account. You should contact this team if you have any questions about your invoice.
7	Reference number	This is the reference number supplied by the shipper on the commercial invoice.
8	Arrival date	This is the estimated date your shipment arrived at the first port of entry.
9	Release date	This is the date (may be estimated) U.S. Customs and Border Protection (CBP) released the shipment and allowed it to enter the U.S.
10	Entry number	This is the number assigned by CBP referncing your shipment(s) into the U.S.
11	Entry date	This is the date the entry summary for your shipment was filed with CBP.
12	Entered value	This is the value reported to CBP for the shipment based on the commercial invoice provided.
13	Shipment value	This is the commercial value reported for the product being imported into the U.S. based on the commercial invoice provided.
14	Shipper/Exporter	This is the name of the company exporting/shipping the product to the U.S.
15	Port of Entry	This is the name of the U.S. port where entry was made for the product being imported.
16	Port of Lading	This is the name of the port where the product was loaded to be shipped to the U.S.
17	Manifest Qty & UOM	This is the quantity of product as reported by the carrier being imported into the U.S.
18	Gross Wt. and UOM	This is the gross weight of the product being imported into the U.S.
19	Carrier	This is the name of the carrier transporting the product into the U.S.
20	Control/Bill of Lading Number	This is the unique shipment control number assigned by the carrier for your shipment being imported into the U.S.
21	HWB Number	This is the House Bill of Lading number assigned by the carrier.
22	Master bill number	This is the Master Bill of Lading assigned by the carrier.
23	MOT	This is the code and mode of transportation used to import your shipment into the U.S.
24	Date of Export	This is the date (may be estimated) your product was exported.
25	Transactional detail	This sections details information on the lines of the Entry Summary (7501), such as consignee, description, gross wt., reported qty, line value, entered value, country of origin, HTS, duty rate. This information mirrors the information reported on the a line level of the 7501. If your shipment contains more than 5 7501 lines a message will be displayed "See Attached" and an Entry Summary will be provided.
26	Code	For internal purposes Livingston assigns a numeric code for each service descriptions itemized in field 27. This guide contains a reference table of the most common Livingston billing code and descriptions.
27	Service	This field details the service(s) provided by Livingston related to your shipment.
28	Amount	This is the dollar amount payable for each of the services performed by Livingston.
29	Invoice due date	This is the date that the payment for the invoice is due.
30	Funds	This is the currency in which the funds are payable.
31	Total due	This is the total amount payable on the invoice.
32	Message/Information	This section is used to relay important messages to our clients.

New charge codes

New Charge Code	Previous Charge Code Description	New Charge Code Description
500	DUTY	US CUSTOMS DUTY AND MPF
582	S.E.B.(CF301) PREMIUM	SINGLE ENTRY BOND PREMIUM
605	ARRANGING DELIVERY/SHIPPING	DELIVERY/SHIPPING SERVICE
617	OCEAN FREIGHT AND SERVICES	OCEAN FREIGHT & SERVICES
631	PRIOR NOTICE TRANSMISSION FEE	US FDA PRIOR NOTICE FILING
632	NON-EDI IMPORT PROCESSING	NON-EDI/MANUAL ENTRY FILING
696	PAPS HOLIDAY PROCESSING FEE	US HOLIDAY SERVICE
700	ENTRY FEE	US CUSTOMS ENTRY SERVICE
701	ADVANCE SURCHARGE/DISBURSEMENT	FUNDS ADVANCE/DISBURSEMENT
702	ADDITIONAL CLASSIFICATION LINES	ADDITIONAL CI LINES (PROCESS)
703	ADDITIONAL INVOICES	ADDITIONAL INVOICES (PROCESS)
704	PROCESSING NAFTA ENTRY	NAFTA ENTRY (PROCESS)
706	TIB ENTRY FEE	US CUSTOMS TIB ENTRY FILING
715	AFTER HOURS CALL OUT	AFTER HRS CALL OUT (ARRANGE)
718	DOCUMENT IMAGING	DOCUMENT IMAGING SERVICE
720	IMM DEL/CONSUMPTION ENTRY BOND	ENTRY BOND SERVICE
724	PERMIT/LICENSE PROCESSING FEE	PERMIT/LICENSE (PROCESS)
725	FCC ELECTRONIC PROCESSING	US FCC FILING (PROCESS)
726	FDA ELECTRONIC PROCESSING	US FDA RELEASE (PROCESS)
727	DOT/HS7 ELECTRONIC PROCESSING	US DOT/HS7 FILING (PROCESS)
728	MANDATORY CARGO PRE-FILE	MANDATORY CARGO PRE-FILE
729	RECONCILIATION PROCESSING	US CUSTOMS RECON ENTRY FILING
733	SPECIAL HANDLING	SPECIAL HANDLING
734	EXPORT ENTRY S.E.D.	US AES/SED EXPORT FILING
742	IMMEDIATE TRANSPORTATION ENTRY	IT IN BOND ENTRY (PROCESS)
743	I.I.T. (10.41A)	IIT/1041A RELEASE (PROCESS)
744	SECTION 321	SECTION 321 RELEASE (PROCESS)
745	TRANSP. & EXPORTATION ENTRY (T & E)	T&E IN BOND ENTRY (PROCESS)
760	PREPARATION OF PROFORMA INVOICE	DOCUMENT (PREPARATION)
763	IMPORTER NUMBER (SECURING)	IRS NUMBER QUERY (OBTAIN)
765	NEW ACCOUNT (PROCESS)	NEW ACCOUNT (PROCESS)
780	CERTIFICATION OF IMPORT DOC'S	IMPORT/EXPORT DOC (CERTIFY)
791	PREP CF3495/CANCELLATION SERVICES	TIB CANCELLATION SERVICE
792	BOND PREPARATION/RENEWAL SERVICES	IMPORT BOND RENEWAL SERVICE (Annual)

Contact us

If you have any questions about the new descriptions or charge codes, please contact your local Livingston representative or call 1-800-837-1063.